



SLIGO COUNTY COUNCIL

APPLICATION FORM FOR A CASUAL TRADING LICENCE Casual Trading Act, 1995

Please read the notes over leaf before completing this form
Please complete in Block Capitals

1. **Name of Applicant** _____
2. **Full Postal Address** _____

3. **Telephone Numbers** _____
4. **Occupation** _____
5. (a) **PPS No. (in the case of an individual)** _____
(b) **Tax Reference No. (in the case of a company)** _____
6. **If application is in the name of Limited Company, the Company Registration Number, as supplied by the Companies Registration Office**

7. **First date on which it is intended to engage in casual trading** _____
8. **Is the application for:**
 general licence (See note 4 overleaf)
 an events licence (See note 5 overleaf)
9. **Where the application is for a licence to trade at an event(s) specify:**
Name of event: _____
Address of where event takes place: _____

Dates for which licence is sought: From _____
To: _____
10. **Description of the goods to be sold:** _____

11. Locations where it is intended to engage in casual trading:

If you were a holder of a previous Casual Trading Licence please quote the following:

Licence Number: _____ **Expiry Date:** _____

To Sligo County Council:

I DECLARE:-

1. That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That foregoing particulars are correct.

Note: Applicants are advised that a fee of €507 per bay is payable on receipt of notification that their application for a Casual Trading Licence has been approved.

Signed: _____

Date: _____

FOR OFFICIAL USE ONLY	
Amount Recd.	
Date Recd.	
Receipt No.	
Period Covered	

APPLICATION FOR CASUAL TRADING LICENCE

Notes

1. An application for a Casual Trading Licence to engage in casual trading in the administrative area of County Sligo excluding the Borough of Sligo, shall be made on the attached form and **returned to Director of Services, Planning & Environment, Sligo County Council, County Hall, Riverside, Sligo.**
2. An application for a Casual Trading Licence shall be made not less than 30 days before the first day on which it is intended to engage in the casual trading to which the application relates.
3. It is an offence to give false information to a local authority in relation to an application for the grant of a Casual Trading Licence.
4. The fee for a Casual Trading Licence shall be €07 per annum.
5. The fee for a licence to engage in casual trading at an event or events to which the public are admitted or at or in the immediate vicinity of the place where and on the day on which the event takes place shall be €0 per day.
6. Applications for licences must be accompanied by evidence of a current valid policy of insurance with a recognised insurance company and covering all activities associated with the purposes for which the Casual Trading Licence is to issue including all risks and perils to a minimum of €6,350,000 for any one incident, extending to provide an indemnity to the Council in respect of claims arising from the negligence of the Trader.
7. The Council may refuse to grant a Casual Trading Licence to a person if:-
 - (a) The person fails to furnish a completed application form for a casual trading licence.
 - (b) The person fails to pay the appropriate fee with the said application form.
8. The Council may refuse to grant a casual trading licence to a person who has been convicted of an offence in relation to the importation, possession or sale of goods committee while he was the holder of a casual trading licence or an offence under the Casual Trading Act, 1995, (other than an offence under Section 5 thereof) during the period of 3 years before the date of application for the licence.
9. The Council shall not grant a Casual Trading Licence to a person who was convicted or two or more offences (each offence being either an offence in relation to the importation, possession or sale of goods) committed while the person was the holder of a Casual Trading Licence or an offence under the Casual Trading Act, 1995, (other than an offence under Section 5 thereof) if two, at least, of the convictions occurred less than 3 years before the first day on which the person proposes to engage in casual trading to which the application for the licence relates.
10. The Council shall not grant a Casual Trading Licence unless the application for the licence contains the applicants tax reference number.
11. A Casual Trading Licence, if not previously revoked, shall continue in force for such period not exceeding 12 months as may be specified in the licence and shall then expire.
12. Upon the grant of a Casual Trading Licence the Local Authority shall furnish details of the licence to the Minister for Social Welfare and to the Revenue Commissioners.